

Academic Senate SBVC	Sun Room 3:00 - 4:30
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Minutes of August 18, 2010

Time	Topic	Discussion	Further Action
3:05	Call to Order		
	Approval of Minutes from 5/5/10	No discussion.	Motion by P Buckley, for approval of the Minutes of 5/5/10. 2nd by D Hook. Voice Vote - Ayes unanimous.
	President's Report	J Stankas presented his president's report (see attachment). Welcome. Enrollment Projections - currently 4700 FTES for Fall + 300 FTES for Summer = 5K, 50% of annual funded total New District Building - B of T planning of construction of a new building at the Del Rosa site for the consolidation of services. Input to J Stankas in writing ASAP (by 8/26 for inclusion in a meeting with Chancellor Baron). Comment was made concerning the use of Bond monies for District buildings. Vacancy in two District Committees - Dist Ed Technology Comm and Resource Allocation Committee. J Stankas underscored the importance that the actions of these District Committees be informed by the Valley College counterparts. J Jorgenson commented that Valley College's Online Committee has a representative on the Dist Ed Tech Committee. J Stankas highlighted the appointment of M Beth Barrios and he to the State ASCCC committee on Basic Skills , and J Mendoza's assignment to the 3CSN Project as regional faculty coordinator. J Stankas reported on upcoming opportunities in State-wide Professional Development Meetings.	
	New Business	Adoption of Meeting Norms - J Stankas reviewed the document (see attachment) and asked for approval by the AS. Feedback from the AS retreat of 8/11 - J Stankas stated that 75% of the senators attended the retreat. D Hook commented on the beneficial nature of identifying key topics that are likely to occupy the AS. J Mendoza commented on the Student Access & Success info in providing info to keep the college current on these issues. Feedback from Opening Day and Division Meeting Activities - J Stankas requested feedback from each of the Divisions. Humanities Div - J Notarangelo reviewed the new building benefits for students and faculty. Social Science Div - E Millican also highlighted info in regards to the new building and the move which he noted went smoothly.	Motion by P Buckley, for approval of the Meeting Norms. 2nd by W Chatfield. Voice Vote - Ayes unanimous.

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Time	Topic	Discussion	Further Action
	New Business cont.	<p>Feedback from Opening Day and Division Meeting Activities cont.</p> <p>Science Div - T Heibel reported on the committee assignments, outreach projects, and the impending move into the new Chemistry/Physical Science/Math Building. Math and Business Div - J Gilbert reported on the committee assignments, on-campus activities during the Fall Semester, and his engagement. Tech Div - D Hook reported on their new Dean, Kay Ragan. Student Services Dept Meeting - A Aguilar-Kitibutr reported on the review the Educational Master Plan goals as it applies to Student Services and activities during the summer. A Aguilar-Kitibutr also mentioned L Gomez's new position as Puente Program coordinator. Library and Learning Resources Div - C Huston reported on the move of the division to the Student Services area along with several other campus entities.</p> <p>J Stankas reiterated his standing offer to attend any Division meeting in his role as AS President.</p> <p>Draft Student Services Reorganization - J Stankas reviewed the proposed changes (see attachment) in this area and reported on the request by D Bell to attend the 9/11 AS meeting.</p> <p>Accreditation Response to recommendations including SLOs - J Stankas reviewed the history of SLOs and faculty evaluations by the ACCJC and State Academic Senate activities leading up to the draft MOU proposed by the SBCCDTA in regards to meeting the ACCJC recommendation in regards to SLOs and faculty evaluation (see attachment). J Stankas encouraged the review of the draft MOU and forwarding of comments to him or SBCCDTA directly. J Stankas also highlighted joint role that the AS and SBCCDTA have in SLO issues. P Buckley reviewed the SBCCDTA perspective on the SLO issue and the piloting of the actions contained in the draft MOU.</p> <p>Referral of Items to AS Committees - Enrollment Management to Diversity and Equity Committee, Liberal Art Degree to Ed Policy, Student Access and Success Planning to Ex Comm, Modification of Priority Registration to Student Services and Basic Skills. S Briggs enquired about the specific topics encompassed in Enrollment Management. J Stankas reviewed the outlines of topics associated with process (Student Equity Plan, Basic Skills offerings, strategic outlook in offerings in association with high student demand, etc).</p> <p>J Stankas thanked D Singer (B of T member) for his attendance. D Singer expressed his happiness at being able to attend.</p>	<p>Motion by E Millican for approval the referral of the aforementioned topics to their respective AS Committee. 2nd by P Buckley.</p> <p>Voice Vote - Ayes unanimous.</p>

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	Committees	<p>J Stanskas reviewed the function and general history of the AS Committees. Each Committee Chairperson reviewed the general charge of their committee and any up coming issues that will be under their purview.</p> <p>Ed Policy - R Pires recounted the activities associated with accountability reporting, Program Discontinuance Policy, etc.</p> <p>Student Services - A Aguilar-Kitibutr reviewed collaborative aspects of working with Student Services and the facilitation of the reorganization of Student Services, and procedures .</p> <p>Personnel Policy - L Hector reviewed the actions reflected in the development of the Faculty Ethics Guidelines and Advancement in Rank.</p> <p>CTE - J Stanskas commented on the Perkins Grant report, and the renewal of that Grant, that is an important pending item.</p> <p>Financial Policy - J Stanskas predicted that the changes instituted by the District in resource allocation would occupy the attention of this committee in regards to feedback to the college and District on the performance of the current resource allocation model.</p> <p>Equity and Diversity - S Briggs identified enrollment management, and the interaction between student access and equity and diversity issues, as being major areas of work.</p> <p>Legislative Policy - D Hook looks forward to issues such as AB 1440. C Parish volunteered her support.</p> <p>Elections - V Anemelu reviewed the charge of their committee in election of outstanding professor, etc.</p> <p>Basic Skills - J Mendoza announced that P Ferri-Milligan will be serving as chair of this committee. J Mendoza predicted that assessing the effectiveness of Valley in serving the basic skills population, and also mandatory assessment and orientation will be the focus of this committee.</p> <p>Curriculum - A Chatterjee announced the first meeting, 8/23. She also recounted the general charge of the committee and meeting times in PS 141.</p> <p>Program Review - C Huston announced that needs assessments will be occurring this semester and the regular meeting times (1st, 3rd and 5th Fridays, 2 to 4p in LA 109.</p> <p>Professional Development - S C Hunter summarized the perspective of her activities as identifying, influence and impact relevant activities within the college and the District.</p> <p>Conference attendance, Flex activities, and development of the 3 year Professional Development Activities Plan.</p>	
	Additional Reports	<p>College President's Report - Pres Daniels welcomed the senators back and encouraged them to review the draft accreditation report response and email feedback to her.</p>	

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	Additional Reports cont.	<p>SBCCD-CTA - P Buckley announced the next meeting occurring on 8/27 with some of the Board candidates. He went on to review the importance of an upcoming survey relative to time devoted to SLO associated responsibilities and the interaction with SBCCD-CTA responsibilities. R Pires enquired about workload issues encountered in the Dept with only one full time faculty member and the inclusion of the adjunct faculty in this survey.</p> <p>District Assembly - J Stanskas identified W Chatfield as the liaison between District Assembly and the AS. W Chatfield announced the election of Scott Rippey as District Assembly President and Diane Walters as VP. He reviewed the charge of the Assembly and noted their meeting time as the first Tues of the month with first meeting 9/7. He also highlighted the importance of attendance and voting for its membership on issues coming before the Assembly.</p>	
	Public Comments	J Stanskas led a round of applause for Stacy Meyer and her crew for feeding the Senate.	
	Announcements	Judith Ashton encouraged senators to volunteer and sign up in support of the B of T candidate Donna Ferriconne	
4:19	Adjourned		

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**MEMORANDUM OF UNDERSTANDING
 SAN BERNARDINO COMMUNITY COLLEGE DISTRICT
 And
 SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER CTA/NEA**

This Memorandum of Understanding is made and entered into this _____ day of July, 2010 between the SAN BERNARDINO COMMUNITY COLLEGE DISTRICT, San Bernardino County, California, hereinafter referred to as the "District" and SAN BERNARDINO COMMUNITY COLLEGE DISTRICT CHAPTER CTA/NEA, hereinafter referred to as the "ASSOCIATION."

Whereas, the District and the Association acknowledge the fact that the college has received recommendations from the Accrediting Commission for Community and Junior Colleges (ACCJC) regarding Student Learning Outcomes (herein SLOs); and

Whereas the Association is not interested in harming the accreditation standing of the District or the colleges: and

Whereas, the Community College Association/CTA-NEA has appealed the question of jurisdiction in this matter to the California Public Employment Relations Board (PERB) and PERB has not, as of this date, issued a ruling in this matter,

It is hereby AGREED that:

1. The District and the Association shall pilot a self-reflection item in the self evaluation tool consistent with Accreditation Standard III.A.1.c. on the effect of developing and assessing Student Learning Outcomes for the period of August 13, 2010 to June 20, 2011.
2. The self-reflection on SLO's will not affect the faculty member's evaluation score or compensation.
3. The evaluator may dialogue with the faculty member, as a part of the evaluation meeting, regarding their self – reflection on SLOs, however, the only written record in the evaluation will consist of the singular statement, "I have reflected on the effect of my SLOs on student success. YES or NO."
4. A part time instructor is not required to participate in SLO development activities when they are conducted outside the classroom, however, SLO's are to be considered in their syllabus.
5. The self evaluation tool for instructional and non-instructional faculty will be amended to include the item for self-reflection on SLO's.

This Agreement is made and entered into this _____ day of July 2010.

For the District:

 Renee Brunelle, Vice Chancellor
 Human Resources & Employee Relations

For the Association

 Guy Hinrichs, Chief Negotiator

 Ed Gomez, SBCCDTA President